



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 19TH THEATER SUPPORT COMMAND  
UNIT #15015  
APO AP 96218-5015

REPLY TO  
ATTENTION OF:

1 4 DEC 2004

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter # 52 - Sexual Assault Prevention and the Protection of the Victims of Sexual Assault

1. REFERENCES.

a. USFK Command Policy on Sexual Assault Prevention and the Protection of the Victims of Sexual Assault #43, 28 Mar 04

b. Eighth US Army Command Policy Letter #10 – Prevention of Sexual Assault, 5 May 04

2. PURPOSE. To ensure all members of this command are provided an environment that eliminates incidents of sexual assault and provides compassionate care for the victims of these abuses while protecting them from retribution or intimidation.

3. APPLICABILITY. This memorandum applies to all military and civilian personnel assigned, attached, or OPCON to the 19<sup>th</sup> TSC, and to all personnel who visit facilities under the control of the 19<sup>th</sup> TSC.

4. GENERAL POLICY. Sexual assault is a violent crime that has no place in our Army. It is incompatible with our Army values and our standards of professionalism and discipline. Leadership is key to preventing sexual assault incidents and ensuring that all victims are treated fairly and with compassion. Prevention of sexual assault is a responsibility of command and a function of leadership. The chain of command, whether military or civilian, will develop and sustain a healthy climate where all personnel are treated with fairness, dignity and respect, both on and off duty. I expect leaders to make every effort to eliminate sexual assault in the 19<sup>th</sup> TSC. Commanders, supervisors, and leaders at every level will take responsibility for both the prevention of and appropriate corrective action in eliminating sexual assault.

5. SPECIFIC POLICY.

a. I expect leaders at every level to ensure that all 19<sup>th</sup> TSC Soldiers, US and Korean National civilian employees, and their family members clearly understand that every allegation of sexual assault will be promptly and thoroughly investigated. All incidents of sexual assault will be reported immediately to local law enforcement officials in accordance with reporting procedures in USFK Regulation 190-40.

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b. Reporting options for victims of sexual assault include the chain of command, medical agencies (including the nearest 24 hour Emergency Room), the Staff Judge Advocate, the Provost Marshall Office, Chaplains, the Inspector General, the Equal Opportunity Office, the Equal Employment Opportunity Office, and the Area I through Area IV EO/Sexual Harassment Hotlines. Leaders will not hinder personnel from using these channels. Victims may select any and all available channels they choose or feel comfortable with when reporting incidents or abuse.

c. Sexual assault awareness and prevention training will be provided to all 19<sup>th</sup> TSC personnel, military and civilian, upon arrival to the unit. Training will focus on prevention education, risk-factor awareness, reporting procedures, ways to avoid becoming a victim, appropriate barracks behavior, the correlation between sexual assault and alcohol abuse, and victim support care and services.

d. All personnel will attend semi-annual training that directly addresses sexual assault prevention tailored to their specific needs. Training sessions should focus primarily on, but not limited to, fraternization, alcohol misuse, the buddy system, barracks policies, intolerance education, Army values and the Warrior Ethos.

e. Commanders will institute procedures to create an environment free from sexual assault in all 19<sup>th</sup> TSC facilities, workspaces, barracks, family housing, and recreation facilities. Barracks require special consideration and will have sufficient leadership supervision to minimize opportunities for this crime to occur.

f. I expect that all victims of sexual assault will be treated with fairness, dignity, and respect. We must ensure that the needs of victims are compassionately met and that they are aware of their rights, options, and resources available for their support. Care will be taken to protect individual privacy and avoid instances of re-victimization during medical treatment, investigation, and legal processes.

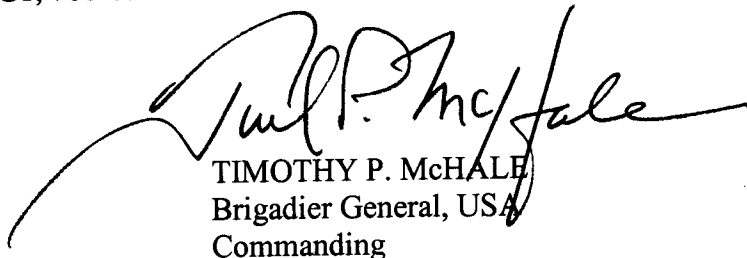
g. Commanders and leaders will become familiar with the Army's victim/witness assistance program (AR 27-10, Chapter 18), and will ensure that the appropriate investigating agency is notified when they are informed of any sexual assault incident in their unit.

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h. I want every member of this command and their family members to know of my personal concern and resolve to eliminate sexual assault in the 19<sup>th</sup> TSC. We cannot allow sexual assault to injure our friends and families, destroy our professional values, or compromise our readiness.

6. Point of contact is ACoS, G1, 768-8569.



TIMOTHY P. McHALE  
Brigadier General, USA  
Commanding

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